

AGENDA

Overview and Scrutiny Committee

Date: **Monday 29 November 2010**

Time: **9.30 am**

Place: **The Council Chamber, Brockington, 35 Hafod Road,
Hereford**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

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If you would like help to understand this document, or would like it in another format or language, please call Tim Brown, Committee Manager (Scrutiny) on 01432 260239 or e-mail tbrown@herefordshire.gov.uk in advance of the meeting.

Agenda for the Meeting of the Overview and Scrutiny Committee

Membership

Chairman	Councillor PJ Edwards
Vice-Chairman	Councillor WLS Bowen
	Councillor PA Andrews
	Councillor ME Cooper
	Councillor AE Gray
	Councillor KG Grumbley
	Councillor TM James
	Councillor RI Matthews
	Councillor PM Morgan
	Councillor AT Oliver
	Councillor PJ Watts

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is. A Councillor who has declared a prejudicial interest at a meeting may nevertheless be able to address that meeting, but only in circumstances where an ordinary member of the public would be also allowed to speak. In such circumstances, the Councillor concerned will have the same opportunity to address the meeting and on the same terms. However, a Councillor exercising their ability to speak in these circumstances must leave the meeting immediately after they have spoken.

AGENDA

		Pages
1.	APOLOGIES FOR ABSENCE To receive apologies for absence.	
2.	DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the Agenda.	
3.	MINUTES To approve and sign the Minutes of the meeting held on 18 October 2010.	1 - 8
4.	SUGGESTIONS FROM MEMBERS OF THE PUBLIC ON ISSUES FOR FUTURE SCRUTINY To consider suggestions from members of the public on issues the Committee could scrutinise in the future.	
5.	UPDATE ON ACCOMMODATION PROGRAMME To advise the Committee of the current progress in bringing forward the proposed joint office accommodation strategy for the Council and NHS Herefordshire.	9 - 14
6.	SCRUTINY REVIEW OF COMMUNICATION WITH THE PUBLIC ABOUT SERVICES AND ACCESS TO THOSE SERVICES - EXECUTIVE'S RESPONSE To consider Cabinet's response to the recommendations made in the scrutiny review.	15 - 30
7.	INTEGRATED CORPORATE PERFORMANCE REPORT - QUARTER 2 2010-11 To provide Cabinet with an overview of performance in the first half of the year against the Joint Corporate Plan 2010-13.	31 - 56
8.	BUDGET MONITORING REPORT 2010/2011 To report the forecast financial position for both revenue and capital expenditure to 31 March 2011 and provide an update on Directorates' recovery plans instigated to address projected overspends.; treasury management activities; and amounts written off for individual debts.	57 - 86
9.	BUDGET UPDATE 2011/12 To update the Committee on the current position concerning arrangements for the 2011/12 budget.	87 - 92
10.	WORK PROGRAMME To consider the work programmes of the scrutiny committees.	93 - 104